

Field Checklist for Photos

Photo Evaluation Program

itel's Photo Evaluation service is a fast, non-intrusive option to provide a **guaranteed cabinet or furniture repair estimate**. Use the following checklists to ensure that you send the **necessary photos and information with your request**, to get your guaranteed report expedited quickly,

You can submit your request from <u>www.itelinc.com/support</u> and choose "for Claims Adjusters" or follow the steps in the itel NOW Mobile App (Cabinets Only).

Cabinets:

Types of Photos:

- Photo(s) showing overview of kitchen that includes all cabinets
- □ Photo(s) showing close-up of all damage
- □ Photo(s) showing side panels
- Photo(s) showing front, back and edge of a door
- □ Photo(s) showing corner of a countertop
- □ Photos(s) showing drawer joints & slides
- Photo(s) showing plumbing (helps consider dis/connects)
- Photo(s) showing any identifiers (labels, manufacturer's name, etc.)

Measurements for Opinion of Value:

(not just damaged cabinets)

- □ Total Linear ft of uppers
- □ Total Linear ft of lowers
- Dimensions of Island dimensions (if applicable)
- □ Total Linear ft of Full height cabinets (if applicable)

Details to Understand Damage & Scope:

- □ Cause of Damage (fire, water, other)
- Describe quantity & which cabinets are damaged (i.e. (2) base cabinets on both sides of dishwasher are damaged by water)

Wood Furniture:

Types of Photos:

- Photo(s) showing overview of piece/pieces from multiple angels (top, front, back, each side, bottom)
- □ Photo(s) showing close-up of damage
- Photo(s) showing any identifiers (labels, manufacturer's name, etc)

Value Claims:

- □ Claimed value of entire set/piece
- □ Claimed value source (ie: homeowner, public adjuster, contractor)

Details to Understand Damage & Scope:

- □ Cause of Damage (fire, water, other)
- Detailed description of what is damaged (i.e., water damage to legs of dining room table and 4 of 6 chairs)